

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I came across a job opening in your reputed enterprise, and I am quite eager to submit my resume for the same. As a talented, passionate, and experienced Adjunct Instructor who has worked for years now across various departments, I would like to apply for the role at Matrices University. With my zealous, patient, and driven attitude, I am looking forward to bringing about a positive impact and more laurels to your university.

The most crucial feature of being an Adjunct Instructor is to keep up with the latest upcoming in the educational industry and find the best way to satisfy our students’ needs. I am completely mesmerized by how Matricas University has consistently exceeded the expectations of every student.

My 5+ years of experience in the teaching field will allow me to keep up the standards of your esteemed university. In my previous university, I have been constantly appreciated and complimented for my inclusive and motivating leadership style, dedication, and passion for my work, and my supportive attitude. I hope to bring in all my positives to this role and constantly learn and upgrade myself to become a more cherished and successful instructor.

It would be an amazing opportunity if I could be able to discuss this job role with you so that you will also have a chance to have a clear opinion on how well of a match, I would be to the role you are offering.

Sincerely,

[Your Name]

**Robert Smith**

**Adjunct Instructor**