**Robert Smith**

**Analytical Chemist**

**1737 Marshville Road, Alabama, (123)-456-7899, info@qwikresume.com www.qwikresume.com**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I came across a job opening in your honorable medical institution, and I am very excited to present my resume for the role of Analytical Chemist. As an experienced and highly-qualified Analytical Chemist who has worked for four years now across different departments in my current job, I would like to apply for the role at Cleveland Clinic. With my passion, interest, and talent, I am looking forward to bringing about a positive impact and precise work energy to your organization.

The most important feature about being an Analytical Chemist is to keep themselves updated about all the new trends and topics in the relevant field, and also to always keep an eye for every detail in every test taken. This is the best way to satisfy and keep our client’s content. I am completely mesmerized by how Cleveland Clinic has tremendously and continually exceeded the expectations in overall customer satisfaction.

My 4+ years of experience in this sector will allow me to keep up the standards of your esteemed organization. In my previous organization, I have been constantly appreciated and complimented for my clean work ethics, strong interpersonal skills, empathy, pedantic nature, strong observation skills, etc... I hope to bring in all my positives to this role and constantly learn and upgrade myself to become a more cherished and presentable Analytical Chemist.

It would be an amazing opportunity if I could be able to discuss this job role with you so that you will also have a chance to have a clear opinion on how well of a match, I would be to the role you are offering.

Sincerely,

[Your Name]