

**Robert Smith**

**Assistant Pastry Chef**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

Kindly accept my application for the position of Assistant Pastry Chef at [XXX Restaurants]. I am confident that my qualifications and the skills I’ve acquired through my experience of 4+ years as an Assistant Pastry Chef at [YYY Hotels] make me the perfect candidate for the vacant position at your top restaurant.

[XXX Restaurant] is a well-renowned contemporary restaurant savoured by everyone in the city. It is known for its delicious food, mouth-watering pastries, and desserts. It would be an honour for me to be working at your luxury restaurant.

I am adept at handling operations of the pastry and bakery departments in the kitchen. I have managed to bag the best bakers award at the yearly competition in our hotel. I have coordinated the activities of junior chefs and trained them. At [YYY Hotels], I am presently handling the following duties.

* Assisting the chief chef and being available all times in his absence.
* Assisting in presentation and creating decorative food displays.
* Creating new recipes and providing seasonal offerings.
* Maintaining adequate bakery inventory and minimizing wastage.
* Preparing menu listed items according to ingredient specifications.
* Assist customers with special orders for birthdays and events.
* Baking as per customer orders and resolving their complaints if any.
* Helping set up displays and constantly maintain cleanliness.

As an Assistant Pastry Chef for the past four years, I have mastered the art of baking and pastry making. I have handled a cooking staff of 5 while holding a range of certifications and awards in baking for large weddings, receptions, and grand events. I believe that I will be a great addition to your team.

Thank you for your time and consideration.

Sincerely,

[Your Name]