**Robert Smith**

***Contact details***

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**Automated Logistical Specialist**

[Today’s Date]

[341 Company Address]
[Company City, State xxxxx]
[(xxx) xxx-xxxx]
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This letter is regarding my interest in applying for the post of an Automated Logistical Specialist at [XXXYYYY organization]. My …… years of service at the same position at [XXXXYYY organization] matches well with the requirements needed for this role.

[XXX organization] has set the benchmark in the field of logistics due to its brilliant approach and excellent quality of services. Undoubtedly, this is one of the organizations that I have wished to work for a long period of time.

In my current role at [YYY organization], I oversee managing different logistic processes related to supply chain management. This role helped me understand various procedures and guidelines surrounding the field like

* Logistics.
* Leadership.
* Understanding the records and bills.
* Communication with peers.
* Improve the standards and accuracy of performance, costs, and data through inspection.
* Maintenance management strategies.

Given an opportunity, I assure you to give my best to this job and become an asset to your organization.

Looking forward to hearing from you soon.

Sincerely,

[Your Name]



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