[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This letter is regarding my interest in applying for the post of a Biology Teacherat [XXXYYYY organization]. I am having …… years of experience as a biology teacher at [XXXXYYY organization] that matches well with the qualifications required for this job.

My professional educational qualifications and background in the field of teaching will surely deliver the best results for your students in your organization. [XXX organization] has set the benchmark in the field of science due to its optimized approach and excellent quality of teaching for its students, especially biology.

This role helped me understand various procedures and guidelines surrounding the field like

* Teaching management.
* Learning new biological terms.
* Highest forms of leadership.
* Helping the students to solve the classroom and subject-related problems.
* Communication.
* Maintaining a motivated attitude among the students.

Given an opportunity, I assure you to give my best to this job and become an asset to your organization.

Looking forward to hearing from you soon.

Sincerely,

[Your Name]

**Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com**

**Robert Smith**

**Biology Teacher**