**Robert Smith**

**Child Protection Caseworker**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I would like to introduce myself as a candidate for the Child Protection Caseworker position at \*\*\*. With my strong academic background in child protection law and services coupled with my experience being a social worker for children of all ages, I am confident that I can provide excellent services as a Child Protection Caseworker to your firm. As a highly experienced, empathetic, caring, and passionate individual, I believe I can exceed your expectations and bring a positive impact on the lives of the children we work with as a firm.

During my tenure at \*\*\*, I proved to be a resourceful employee. I have worked with children of all ages, from infants to tweens. I am known for building a strong and trustworthy relationship with children which helps their transition between foster homes a comfortable process for them physically and mentally.

I take this opportunity to highlight some of my core skills:

* I have experience in working with MS Office for documentation and spreadsheet purposes.
* I am creative when it comes to various engagement techniques in child’s therapy
* I am committed to having a structural and legal approach to clients despite having a friendly demeanor.
* I possess innate skills when it comes to assessing children and families.
* I am good at time management and multitasking.
* Being an active listener as well as a critical thinker aids in my role as a Child Protection Caseworker.
* Being a parent myself I have often advocated for what is required and necessary for each and every child.

With my educational background and acquired skill set in child care, I am confident to provide the best of my services to your firm and contribute significantly to its growth. I look forward to hearing more about Child Protection Caseworker role.

Thank you for your consideration.

Sincerely,

[Your name]

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