**Robert Smith**

**Construction Supervisor**

**1737 Marshville Road, Alabama, (123)-456-7899, info@qwikresume.com www.qwikresume.com**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I am writing this application to present my candidature for the available position of Construction Supervisor at XYZ Buildtech Ltd. I have 5+ years of experience as a deadline-driver Construction Supervisor, overseeing multiple projects simultaneously. With a sound understanding of building codes and safety standards, I am capable of identifying challenges quickly and recommend corrective measures.

I am sure that I have a perfect blend of both the required skills and work experience to justify the job role.

Here is highlighting my key responsibilities in the current company:

* Monitoring construction sites along with labourers’ performance.
* Ensure to deliver best quality standards and timely completion of the projects.
* Routine inspection of compliance with safety measures.
* Make sure to procure the equipment and raw materials within the assigned budget.
* Cross collaborate with architects and civil engineers.
* Recruitment of staff and training them for specific work.

My resume attached will share the ideal amalgamation of my qualifications, professional history, and competencies to fulfil the job criteria. I am hoping to get an opportunity for a discussion on my candidature for this specific role.

Sincerely,

[Your Name]