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| **robert smith**  **Cosmetologist** | Phone: (123) 456 78 99  Email: info@qwikresume.com  Website: [www.qwikresume.com](http://www.qwikresume.com)  LinkedIn: linkedin.com/qwikresume  Address: 1737 Marshville Road, Alabama |

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This letter is regarding my interest in applying for the post of a Cosmetologistat [XXXYYYY organization]. My …… years of working in the same position at [XXXXYYY organization] match well with the specifications required for this job.

With a strong network of professional, educational qualifications and passion in enhancing the appearance of clients - I am sure to deliver positive outcomes as per your organization's needs. My experience in the role helped me understand various procedures and guidelines surrounding the field like –

* Supply Management.
* Updated about the latest fashion.
* Knowledge of Beauty trends and brands.
* Hairstyling.
* Evaluating hair and skin textures.

Given an opportunity, I would strive hard to become a valuable asset for your company.

Looking forward to hearing from you soon.

Sincerely,

[Your Name]