**Robert Smith**

**Credentialing Specialist**

**1737 Marshville Road, Alabama, (123)-456-7899, info@qwikresume.com www.qwikresume.com**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This is regarding the job opening for the position of Credentialing Specialist. I have a total of …… Years of experience working as a Credentialing Specialist. Having all the skills and experience I believe I am the best fit for this position.

In the past, I have worked with a lot of healthcare clients, hence, using my knowledge and understanding with the medical or healthcare terms and the matters I can be an asset. I have proven experience in

* Good Understanding of medical or healthcare terms.
* Leadership skills.
* Self-motivational and deadline orientation.

I would like to Thank you in Advance for considering my job application if given a chance I can prove to be an asset to the company.

Looking forward to hearing from you soon.

Sincerely,

[Your Name]