**Robert Smith**

**Door Supervisor**

[Today’s Date]

[341 Company Address]
[Company City, State xxxxx]
[(xxx) xxx-xxxx]
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I am writing to express my interest in the position of Door Supervisor at [company name]. I have over 10 years of experience as a Door Supervisor and understand the importance of upholding high standards for security, health, and safety in a workplace. I have worked with many different types of people and am confident that I can help your business enforce high standards for security.

In my previous role as a Door Supervisor at Referenced Security Services, I was responsible for protecting the staff and property of our client organisations. I had to ensure that all visitors were registered before entering the premises and that no unauthorised personnel gained access to their premises.

I excel at:

* **Crowd Control**: Proven ability to manage crowds and keep people safe during events or disturbances.
* **Event Management**: Responsible for managing the details of events to ensure they run smoothly and according to plan.
* **Conflict Resolution:** Demonstrated success using strong communication skills to resolve guest issues and maintain positive relationships with customers.

I appreciate you taking the time to consider me for this position. I look forward to hearing from you in the near future.

Sincerely,

[Your Name]

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