**Robert Smith**

**Drug Safety Associate**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I submitted my Cover letter for consideration after learning of your need for a new Drug Safety Associate in your organization. I have worked in the pharmaceutical sector for more than 4 years, and I hold a Life Sciences degree. I am sure that I have the knowledge and expertise needed to succeed in this position.

The most significant fact is that I have a successful track record. I successfully found out and report the safety hazards to the pharmacovigilant department, and I was responsible for creating and setting up safety procedures. I am certain that I can aid your company and assist you in achieving your safety objectives.

Some of my accomplishments and qualifications include the following –

* Remain updated on the rules and regulations governing the pharmaceutical industry.
* Capable of recognizing and reporting drug.
* Able to identify issues related to the drug development process.
* Efficient in using software related to the DDP.

I am sure that my knowledge and expertise would make a valuable contribution to your team. I am willing to answer any concerns you might have regarding my credentials or my capability to do the work well.

Thank you for your valuable time and consideration.

Sincerely,

[Your Name]

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