[Today’s Date]

[341 Company Address]
[Company City, State xxxxx]
[(xxx) xxx-xxxx]
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This Letter is regarding my interest in applying for the post of Electronics Engineer at [XXX Company]. With an educational background in electronics engineering and 3 years of relevant work experience, along with the desired skillset make me the ideal candidate for this role.

[XXX Company] is known for its practical and structural approach in the field of Circuit designing. [XXX Company’s] innovative and pragmatic methods to design electrical components have earned a reputation for them. Your company will provide me a great platform to upgrade my skills.

I have a strong understanding of the design and development of circuit designing. I act as the initial point of contact with the clients in understanding their requirements and developing the appropriate design for the electronic systems. At my current place of work, I perform the following tasks and duties:

* Guide junior technicians on installing and troubleshooting electronic components.
* Creating testing and quality control procedures.
* Developing instruction manuals.
* Analysing existing systems and identifying areas of improvement.
* Ensure the project is completed before the deadline.
* Ensure the equipment and tools are in compliance with industry safety standards.

From my experience, I have acquired the robust design and analytical skills, along with a systematic approach to come with solutions to resolve irregularities and discrepancies. I believe that your company will provide me with an excellent platform to upgrade my skills and abilities.

Thank you for your time and consideration.

Sincerely,

[Your Name]

 **Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com**

**Robert Smith**

**Electronics Engineer**