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| **robert smith**  **Environmental Technician** | Phone: (123) 456 78 99  Email: info@qwikresume.com  Website: [www.qwikresume.com](http://www.qwikresume.com)  LinkedIn: linkedin.com/qwikresume  Address: 1737 Marshville Road, Alabama |

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I am very much excited to discover the open position of Environmental Technician in your organization. As an experienced and highly skilled Environmental Technician, I feel that I am the best match for the position. After thoroughly reviewing the job synopsis on Indeed.com, I can guarantee that my key strengths entirely coincide with it. Please pay a glance at my current contribution to the present company:

* Conduct routine inspections of the natural environment.
* Build procedures to preserve and improve the natural resources in compliance with environmental safety regulations.
* Direct the fuel storage in a manner that does not violate the natural environment.
* Drive recycling of waste material, pollution control, and wastewater management programs.
* Document the observations based on environmental data.

Furthermore, I have gained an extensive understanding of the field so that I can proactively jump into the issues and professionally resolve them without juggling.

Thank you for taking out time and considering me as a prospective candidate for the required role. My included resume will impart a synopsis of my coursework and experience pertaining to the concerned field. Look forward to speaking with you at your convenience.

Sincerely,

[Your Name]