

**Robert Smith**

**Equity Analyst**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This application is regarding my candidacy for the vacancy of Equity Analyst Role in your prestigious organization. I believe that I possess the perfect fusion of experience and knowledge in line with the job description. Illustrating the responsibilities, I am currently tasked with:

* Gather & evaluate data relevant to exchange-traded funds, bonds and stocks.
* Analyzing the market performance of rival companies and accumulating actionable investment opportunities.
* Project financial stats with the help of gathered information.
* Provide investment guidance on buying, selling and holding of equity.
* Monitor industry trends.
* Produce reports based on the valuation and performance of stocks and bonds.

In collaboration with the above duties, I have strengthened my technical versatility and professional aptitude to propel the success of the department and contribute significantly to the ongoing success of the company.

The attached resume will serve the overview of my academic records and received accomplishments as an Equity Analyst. I am grateful for reviewing my candidature for the vacant role. I will look forward to further discussing my technical capabilities.

Sincerely,

[Your Name]