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| **Robert smith**  **Gardener** | **Phone**: (123) 456 78 99  **Email**: info@qwikresume.com  **Website**: [www.qwikresume.com](http://www.qwikresume.com)  **LinkedIn**: linkedin.com/qwikresume  **Address**: 1737 Marshville Road, Alabama. |

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This letter is regarding my interest in applying for the post of Gardener at [XXX Plant Nursery]. As an efficient gardener with experience in gardening and landscaping, combined with my strong knowledge of plant life and growth, I am well-prepared to contribute significantly to the goals and objectives of your Nursery.

[XXX Plant Nursery] is one of the country’s largest nurseries and is a one-stop shop for all gardening and landscaping needs. Their ability to systematically care and nurture over 1000 different plant varieties is very inspiring from an environmental point of view. I believe I can fit perfectly in your nursery with my knowledge in the field and experience.

As a Gardening Assistant at [YYY Botanical Garden] for the past three years, I performed various duties from trimming the plants to fertilizing them. At my current place of work, I also perform the following tasks and duties:

* Daily feeding, exercising, and general maintenance of animals in the shelter.
* Planted a variety of local and indigenous plants in the compound.
* Took care of plant species that are specified in List 2 of the endangered plant species list.
* Executed various techniques of plant breeding like transplanting, crossbreeding, etc.
* Maintained the main plant compound and landscaped the region every two months.

I believe that I have the required skills and experience to be a part of your Zoo. I am certain that my expertise and work experience will readily translate to your environment and will also allow me to upgrade my skills.

I look forward to meeting you in person so that we can discuss the opportunity in detail. Thank you for your time and consideration.

Sincerely,

[Your Name]