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| **Robert smith**  **Infrastructure Project Manager** | **Phone**: (123) 456 78 99  **Email**: info@qwikresume.com  **Website**: [www.qwikresume.com](http://www.qwikresume.com)  **LinkedIn**: linkedin.com/qwikresume  **Address**: 1737 Marshville Road, Alabama. |

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This job application will speak about my keen job interest in the open position of Infrastructure Project Manager role with your firm. With more than 10 years of experience

I believe that I can improve the process faster than expected. I am responsible for collaborating with different teams in order to drive success for the current employer.

Please review the following duties that I tend to perform in the current organization:

* Analyze and comprehend the project requirements and objectives.
* Determine the estimated expenditure and set a time duration for each project.
* Develop specifications and guidelines of the project for the staff’s reference.
* Allocate the necessary resources required for the completion of the project.
* Communicate and share the progress report with the stakeholders.
* Make necessary alterations and adjustments in the already laid plans.

I have expertise in determining, designing, and implementing various infrastructural projects. My strength lies in making mature decisions, self-learning, and quick pick up of knowledge and skills. It would be my pleasure to work for a company that fosters the free flow of innovative ideas.

Thank you for taking my candidature into consideration. I have attached my detailed resume to provide advanced information about my academic and professional achievements. I would be truly honored to discuss the job opportunity in detail.

Best Regards,

[Your Name]