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| **robert smith**  **Junior Architect** | Phone: (123) 456 78 99  Email: info@qwikresume.com  Website: [www.qwikresume.com](http://www.qwikresume.com)  LinkedIn: linkedin.com/qwikresume  Address: 1737 Marshville Road, Alabama |

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

As a long-time fan of your organization and with my passion for architecture combined with my bachelor's degree in architecture, I am elated to apply for the role of Junior Architect at your firm. I have strong educational knowledge of the latest trends in the field. Additionally, I have a work experience of a year as a Junior Architect under a Lead Architect at \*\*\*, and during my education, I have also successfully completed two six-month internships for \*\*\*\*\* and \*\*\*\*\* firms. I strongly believe that this education and experience of mine would help me to take up the role of Junior Architect at your firm and contribute significantly to the company's goals.

Highlights of my skills and accomplishments as a Junior Architect include:

* I have worked along with my Lead Architect on several 3D models, which are crucial in recent times.
* I have strong knowledge of the necessary computer and CAD skills, like MS Office, Auto CAD, etc.
* RFIs evaluation post-completion was one of my routine tasks at my previous workplace.
* Worked extensively on the \*\*\*\* model right from the planning and strategizing phase.
* I have developed and worked on designs for both residential as well as commercial spaces.
* I have worked on renovation projects with limited budgets as well.

As a Junior Architect at \*\*\*, I have constantly worked in a fast-paced environment, where my skills have been constantly honed and updated to work well with the ever-changing domain of architecture. I hope that my skills, urge to learn, and experience enables me to become an ideal candidate for this role.

If my skills match your requirements, please contact me at ( ) or mail me at ( ) to schedule a meeting. I look forward to learning more about the Junior Architect post.

Thank you for your consideration.

Sincerely,

[Your Name]