**Robert Smith**

**Medical Surgical Nurse**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

Upon reading the job posting for the available role of Medical Surgical Nurse in your renowned hospital, I felt compelled to suggest my candidacy for the same. I have more than 6 years of proven work experience in delivering complete pre- and post-surgery care to patients. Therefore, I feel I am the ideal fit for the job role.

Enumerating some of my current KRAs for your review:

* Plan and execute effective patient care strategies.
* Administer the prescribed dosage of medication.
* Prepare and explain the surgical procedure to the patients.
* Adjust the medical equipment.
* Provide bedside assistance to the patients' pre- and post-surgery.
* Consult about the test results, vital symptoms, and improvements of the patients.
* Train the newly hired nurses.
* Perform other nursing duties as needed.

I am adept at monitoring the patients, implementing effective individual care plans, and providing empathetic medical assistance. When complemented with my comprehensive understanding of medical surgical nursing, these traits have rendered me as the most suited applicant for your hospital.

I am grateful to you for considering me as a potential candidate to become your Medical Surgical Nurse. My accompanying resume will provide an insight into my academic qualifications and occupational history. I hope to discuss job responsibilities in further detail.

Best Regards,

[Your Name]