

[Today’s Date]

[341 Company Address]
[Company City, State xxxxx]
[(xxx) xxx-xxxx]
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I am writing to apply for the Mortgage Advisor position with Lender Company. I am a financial services professional with over 10 years of experience in the real estate industry.

Through my current employment as a Mortgage Advisor, I have developed strong communication and interpersonal skills. I have also developed excellent sales abilities and have written effective marketing materials.

I have experience working with homebuyers through the entire mortgage process and am able to provide top-notch customer service that meets the highest of standards. In addition, I have an extensive background in negotiating and structuring loans that are customized to meet individual needs.

Achievements include:

* Sold and financed over 20,000 mortgages while working as a mortgage advisor.
* Maintained a 4.85 out of 5 customer satisfaction rating throughout my career.
* Broke company records for weekly and monthly sales in the first year of my career.
* Earned the title of Employee of the Month 7 times and Employee of the Year 2 times.
* Won numerous company awards for outstanding performance.

My success as a Mortgage Advisor stems from my ability to work well in a team setting. I focus on building long-term relationships with clients by keeping them informed throughout each step of the process and providing excellent follow-up once their loan has been finalized.

I look forward to meeting with you in person to discuss your needs further. Thank you very much for your time and consideration.

Sincerely,

[Your Name]

**Robert Smith**

**Mortgage Advisor**