

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I am writing you this letter about the job placement you have made for the Nurse role at your valued organization. As a recent ABC University nursing graduate, I had the opportunity to study recent nursing, paediatrics, and medication trends and obtain clinical practice experience at KLM Hospital, which will make me a great fit for this job.

Every day during my clinical experience at KLM hospital, I cared for multiple patients on my own. Furthermore, I was able to hone my problem-solving and leadership abilities. My clinical supervisor praised my mastery of nursing theory as well as my ability to connect with patients. I am quite knowledgeable about handling biohazard material, doing patient assessments, human anatomy, delivering patient injections and treatments, sanitizing equipment, and dispensing drugs.

A quick look into my highlighting qualifications-

* Received a Bachelor's degree in Nursing with a GPA of 9.1
* Assisting in organizing a well-attended five-day program for almost 130 doctors, nurses, and administrative staff.
* Known as a self-motivated and dependable nurse.

Throughout my clinical experience, I loved having a good influence on several patients and their families. I'm certain that my education, devotion, and hands-on experience in patient care qualify me for the New Grad Nurse position at XYZ Hospitals.

I would be delighted to discuss further with you in the weeks to come about the position in your esteemed organization. Should you be requiring any additional information, I would be pleased to share it. Please feel free to contact me. I Appreciate your while and thought in this regard.

Sincerely,

[Your Name]

**Robert Smith**

**New Grade Nurse**