

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I recently came across your advertisement for a job opening at your organization for the role of Optician. As a professional with relevant educational qualifications and work experience in the field of ophthalmology, medical sciences, and patient care, I would like to apply for this role in your company.

My strength is my straightforward work ethic and my urge to outshine myself every passing day. I also update myself with the latest trends and advancements in my field of interest as I believe that learning is a lifelong process. With 7 years of work experience and honed skills in this field, I believe that I would be a good fit for the role of Optician

Here are some highlights of my qualification:

* Quite skilled in collecting eye measurements from patients of all age groups.
* Performed small eyewear adjustments and other repairs.
* Expertise in recommending lenses and frames based on one's needs and priorities.
* Excellent interpersonal skills to facilitate a collaborative team environment.
* Earned the best employee award for distinguished client service and eyewear sales.
* Handled many managerial tasks including collecting insurance information, patients' billing, and eyewear display organization.
* Knowledge of equipment usage and maintenance.
* Earned a Bachor's degree in \*\*\*\* from the university of \*\*\*\*

These qualifications, enhanced by my experience and educational credentials, put me in a place wherein I trust that I can exceed the expectations that you are looking for from your new Optician.

If my skills match your requirements, please contact me at ( ) or mail me at ( ) to schedule a meeting. I look forward to learning more about the optician post.

Thank you for your consideration.

Sincerely,

[Your Name]

**Robert Smith**

**Optician**