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| **robert smith**  **Patent Agent** | Phone: (123) 456 78 99  Email: info@qwikresume.com  Website: [www.qwikresume.com](http://www.qwikresume.com)  LinkedIn: linkedin.com/qwikresume  Address: 1737 Marshville Road, Alabama |

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

As a motivated, self-driven, dedicated, and enthusiastic professional, I strongly want to join as a Patent Agent in a company like yours wherein my dedication will significantly contribute to the growth and advancement of your mission.

My immense background in the field complemented by my passion for copyrights and patent-related issues will bring about a positive impact on your organization as your new Patent Agent.

During my tenure previously at \*\*\*\*, I gained a unique combination of abilities that will suit me to take up the next step in my profession. Throughout my professional history, I have consistently exhibited top performance by fostering bonds with scientists and researchers to bring in their work for patents. That said, I had been also training juniors and interns in patenting.

Consider the following highlights from my qualifications:

* Examined technological and legal facets of over 600 patent applications in my 7-year career at \*\*\*\*.
* Performed prior art searches to infer the patentability of potential and current applications.
* Helped applicants in drafting and trial of patent applications.
* Organized and took essential legal action in patent applications as and when necessary.
* Teamed up with inventors and scientists and conducted invention/patent assignments.
* Readied patentability by checking validity and infringement opinions.

These qualifications, supplemented with my experience and educational credentials, put me in a place wherein I trust that I can surpass the expectations that you are looking for from your new Patent Agent. I look forward to an opportunity to learn more about \*\*\* and to discuss how I can contribute my assets at your place.

Thank you for taking the time to review my credentials.

Sincerely,

[Your Name]