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| **robert smith**  **Personal Support Worker** | Phone:(123) 456 78 99  Email: info@qwikresume.com  Website: [www.qwikresume.com](http://www.qwikresume.com)  LinkedIn: linkedin.com/qwikresume  Address:1737 Marshville Road, Alabama |

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

In response to your job ad advertised in the \*\*\* for the post of a new Personal Support Worker, I am writing this letter. As per my knowledge, \*\*\*\* has been a pioneer in providing support services and is a leader in aiding people with needs, and this is one quality I have always admired in the firm and this has indeed made me want to work for your organization. I believe that my experience and ability to serve selflessly will make me the ideal fit for this role. Over the years, I have worked at \*\*\* developing my communication and interpersonal skills. In various roles, I was accountable for providing personal care support and coordinating services, etc. Throughout my career, I have always given priority to working with empathy and a non-judgmental approach. Having said this, I would like to present below some of the highlights of my qualifications:

* Worked at \*\*\* for 8 years, and provided comprehensive patient care and support
* Providing compassionate service to end-of-life patients and ensuring coverage of routine health and life duties
* Adept at coordinating multiple routine activities and services and ensuring the highest level of quality care
* Experience in providing support services to hospice patients, including personal hygiene assistance, medication administration, and general companionship
* Demonstrable communication skills including interpersonal and outstanding administrative skills
* Earned BLS and CPR certification, and completed a professional caregiver training program in \*\*\* from \*\*\*

I am confident that my passion for serving critical patients, along with my compassion, and empathy abilities will be fruitful in providing general and specific support mainly to those who are in their end stage of life. And I also assure you that my additional strengths and talent will translate into your environment as I take up charge as your next Personal Support Worker. Looking forward to speaking with you soon. Thank you for your time and consideration.

Sincerely,

[Your Name]