[Today’s Date]

[341 Company Address]
[Company City, State xxxxx]
[(xxx) xxx-xxxx]
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

When I learned of the job posting for the Physician position available with your hospital, I hastened to put forward my job interest in the same. With the experience of 6+ years, I have gained expertise in exceptional patient care and service.

Please consider the following highlights of my job responsibilities:

* Perform routine check-ups on patients to analyze their health condition.
* Provide effective health tips to promote healthy life.
* Carry out a thorough examination of the ill patients and note the vital symptoms.
* Interview the patients to understand their medical history.
* Prescribe lab tests to identify the root cause and extent of the illness.
* Prescribe medications and explain the treatment plans.
* Maintain the patient records.
* Perform other related responsibilities.

I am skilled at evaluating a patient's health, monitoring his medications, and maintaining patient's records that have well positioned me to serve the role's expectations to the best of my capacity.

Thank you for reviewing my job application. I have attached my resume to shed light on my educational and prior work experience. I am hoping to meet you in person to discuss what I would bring to the table.

Best Regards,

[Your Name]

 **Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com**

**Robert Smith**

**Physician**