**Robert Smith**

***Contact details***

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(123)-456-7899

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**Physics Teacher**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

This job application is regarding your job posting advertised in the classified section of ABC newspaper. I felt compelled to put forward my candidacy for the same upon learning the job requirements. Being an experienced and knowledgeable professional, I think I am the ideal match for the role.

Here’s outlining my KRAs for your consideration:

* Devise monthly lesson plans for the students keeping the prescribed syllabus in consideration.
* Develop daily lecture plans.
* Impart knowledge about basic and advanced concepts in the class.
* Address the subject related questions of the students.
* Conduct examinations and grade them to assess the students’ concept clarity.
* Participate in the departmental meetings and conferences.
* Perform other required responsibilities.

With my unwavering dedication towards work, student communication skills, and interpersonal approach, I am confident to make a substantial; contribution to the success of your school.

Thank you for your attention to my job's worthiness. My attached resume will share further information about my educational qualifications and job history. I am hoping to secure an opportunity to meet you personally and discuss my suitability for the role.

Best Regards,

[Your Name]



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