

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

Upon learning of your requirement for an experienced Restaurant Cashier in your (Organization Name), I hastened to submit my enclosed resume and write this letter for your kind perusal. My 5+ years of work experience working as a cashier in both retail sectors and restaurants has taught me the ins and outs of cash operations, and work efficiently without making errors even during peak hours.

My last job was one that I valued the most. I acquired knowledge of the entire process involved in cashier operations, including how to file all financial information and assist customers with discounts and promotional codes. I can effectively communicate with both the employees and the consumers since I am both amiable and approachable.

 Some of the accomplishments that I bring to your organization include –

* Demonstrating a thorough proficiency in handling day-to-day cash transactions, coupled with excellent skills in handling both cash and card transactions, checking and tallying cashbox, and at the same time overarching guest service to generate customer experience and satisfaction.
* Providing dedicated front desk operations and gaining hands-on experience in documentation while employed at (Previous Company name).
* Accurately and efficiently handling more than 200 transactions per day, and the ability to use computerized check-out services while employed at (company name).
* Proven record of polite interaction with customers, earning me the Best Customer-centric Person award for consecutive three years from (), and demonstrable knowledge of daily restaurant menus and specials.

As an accounting and finance graduate with a proactive mindset and superior work ethic with 4 years of experience, I believe my qualifications and work experience will meet your job requirements. I always strive to satisfy my clients. In the meanwhile, you can contact me at (Phone no) or mail me at (email id).

I would be delighted to talk more in-depth about the position and my work experience during an interview for this post. Kindly let me know if you need any additional information from my end.

I appreciate your forethought in advance.

Sincerely,

[Your Name]

**Robert Smith**

**Restaurant Cashier**