

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

Upon consideration of your posting for a Truck Driver at \*\*\*, I felt compelled to submit my resume for your review. As an experienced driving professional and a Truck Driver with comprehensive experience in transporting goods to various locations safely, I believe that my services can contribute to the betterment of your organization.

I have the ability to learn the nuances and requirements of any project in a short time frame and deliver my best. I can also drive for extended hours without losing my stamina or concentration as driving has been my passion. Furthermore, my skills lie in my ability to drive in tough terrains and unpredictable weather conditions.

Consider the following highlights of my qualifications:

* Perfect driving record without any tickets. I have had a constant focus on abidance to all safety guidelines and transportation regulations and laws.
* Outdoing my own records as a truck driver for 15 years for \*\*\*\*\*. I have provided the best of my services by packing, loading, transporting, and also unloading the transported goods from the depot to commercial stores.
* Ensured routine truck service and maintenance as and when needed.
* Keeping a steadfast commitment to safe driving and cargo security to ensure uninterrupted customer service and on-time, accurate deliveries.
* I have good communication and numeracy skills that help in case of any issues that need to be sorted on road.
* My time management skills have always been lauded.

I am confident that if positioned I would greatly exceed your expectations, and substantially benefit the organization. I look forward to discussing the position and my qualifications in further detail.

Thank you for your time, and consideration.

Sincerely,

[Your Name]

**Robert Smith**

**Truck Driver**