**Robert Smith**

**Van Driver**

[Today’s Date]

[341 Company Address]  
[Company City, State xxxxx]  
[(xxx) xxx-xxxx]  
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager’s Name],

I am very interested in the Van Driver position with your company. With over 7 years of experience driving a variety of vehicles, I am confident that I am a great fit for the position.

I have a Class B CDL with passenger endorsement and am comfortable driving people who are both able and disabled. I have a clean driving record and have never been in an accident while on the job. I am also familiar with the DOT rules and regulations.

To me, safety is always first when operating any vehicle, especially when transporting people. I make sure to inspect my vehicle before every shift to ensure all safety equipment is properly functioning and ensure that passengers are properly secured at all times during transport.

I also have experience loading wheelchair passengers into my van as well as making sure they are safely secured within the vehicle during transport. I am comfortable driving during both day and night shifts, in all types of inclement weather, and even during rush hour traffic.

I enjoy helping people get where they need to go safely, so this job would be a perfect fit for me. I appreciate your consideration of my application and look forward to speaking with you further about how I can benefit your company as your next Van Driver.

Thank you for your consideration. I look forward to hearing from you!

Sincerely,

[Your Name]

1737 Marshville Road, Alabama, (123)-456-7899, info@qwikresume.com, www.qwikresume.com

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