

ROBERT SMITH

5th Grade Teacher II

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Phone: (0123)-456-789

SUMMARY

17+ years of experience as a 5th Grade Teacher. Successful in building and motivating dynamic teams. Cultivates a company culture in which staff members feel comfortable voicing questions and concerns, as well as contributing new ideas that drive company growth.

SKILLS

Data Analysis, Data Management, Liason, Marketing Analysis, Microsoft Office, Microsoft PowerPoint, Microsoft Excel, And Process Implementation.

WORK EXPERIENCE

5th Grade Teacher II

Oklahoma City Public School District - May 2013 – Present

- Developing lesson plans and instructional materials and provides the individualized and small group.
- Instruction in order to adapt the curriculum to the needs of each pupil with the identified objectives.
- Presenting the content required Oklahoma priority academic student skills.
- Translating lesson plans into learning experiences so as to best utilize the available time for instruction.
- Utilizing grading patterns that are fairly administered and based on identified criteria.
- Establishing and maintaining standards of pupil behavior needed to achieve a functional learning.
- Supervising and monitoring students during out-of-classroom activities during the assigned working day which may include but not limited to (cafeteria duty, field trips, playground duty, hallway monitor).

Owner/Operator

Harles Trucking Inc - February 2001 – April 2013

- Recommend optimal transportation modes, routing, equipment, and frequency.
- Establish and monitor specific supply chain-based performance measurement systems.
- Plan or implement material flow management systems to meet production requirements.
- Train shipping department personnel in roles or responsibilities regarding local logistics.
- Maintain metrics, reports, process documentation, customer service logs, or training or safety.
- Maintain records on the shipper as well as the product.
- Records available to the customer or any other potential customer that may need to view them.

SCHOLASTICS

- Bachelor Of Science in Organizational Management And Ethics Graduate - May 2016(Mid-America Christian University - Oklahoma City, OK)Business Administration And Finance - (Mid-America Christian Univ - Oklahoma City, OK)