

OLIVIA SMITH

Access Management

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PROFESSIONAL SUMMARY

Dedicated Access Management professional with over 10 years of experience in user access control, security protocols, and compliance. Proven track record in optimizing access processes and enhancing security measures across various platforms.

WORK EXPERIENCE

Access Management

📅 Dec / 2018–Ongoing

Seaside Innovations

📍 Santa Monica, CA

1. Developed and implemented access management policies to ensure compliance with security standards.
2. Managed user access across multiple platforms, ensuring timely provisioning and de-provisioning of accounts.
3. Conducted regular audits of user access rights to identify and rectify discrepancies.
4. Collaborated with IT teams to enhance security measures and streamline access processes.
5. Provided training and support to staff on access management best practices and security protocols.
6. Utilized data analysis to assess access patterns and improve security measures.
7. Led incident response efforts for access-related security breaches, ensuring swift resolution and reporting.

Access Management

📅 Dec / 2014–Dec / 2018

Crescent Moon Design

📍 Portland, OR

1. Oversaw access management operations, ensuring compliance with security policies and procedures.
2. Managed user access requests and modifications through Active Roles Console and RACF.
3. Provided on-call support for access issues, utilizing ticketing systems for efficient resolution.
4. Reviewed and approved access requests, ensuring alignment with security protocols.
5. Conducted security screenings and checks to maintain a secure environment.
6. Collaborated with security teams to enhance access control measures and incident response.
7. Maintained documentation of access management processes and user access logs for audits.

EDUCATION

Bachelor of Science in Information Security

📅 Dec / 2011–Dec / 2014

University of California

📍 Portland, OR

Focused on information security principles, access management, and risk assessment methodologies.

SKILLS

Access Auditing

User Authentication

Security Policies

Role-Based Access

ACHIEVEMENTS

- 🌟 Streamlined user access processes, reducing approval time by 30%.
- 🌟 Implemented a new access control system, enhancing security compliance by 40%.
- 🌟 Conducted access audits that identified and mitigated 95% of potential security risks.