

# ROBERT SMITH

## Adjunct Faculty Instructor

[info@qwikresume.com](mailto:info@qwikresume.com) | [LinkedIn Profile](#) | [Qwikresume.com](#)

To obtain a challenging position in the field of counselor education that will utilize my knowledge, skills, and abilities to help people.

## EXPERIENCE

### Adjunct Faculty Instructor

#### ABC Corporation - JUNE 2011 - PRESENT

- Ensure that all participants understand the objectives of each course and guide students towards accomplishing the goals of learning and applying course objectives.
- Comfortable with presenting information to large groups in a professional and controlled manner.
- Conduct various adequate lectures on topics pertaining to business administration/criminal justice.
- Providing necessary counseling as an education advisor and life coach for students.
- Providing consultation to crisis and er services to divert from the hospital whenever possible.
- Providing training and supervision to associate-level therapists in the agency.
- Provide therapy as appropriate to patient and support to family from brief motivational interviewing and cognitive behavioral therapy, to longer dialectical behavioral interventions.

### Mid-Level Manager

#### ABC Corporation - DECEMBER 2002 - MAY 2011

- Equipped with experience and competence in management, supervision, administration, and team-operations.
- Specialized in asset/resource management, organizing, planning, operations coordination, and team building.
- Mid-manager of several units which includes sergeants, police officers and civilian employees.
- Current teach clinical courses including internship, systems of psychotherapy.
- Initiated plans to enhance the organizations savings by maximizing efficiency through utilizing available resources.
- Coordinated casework for optimum communication procedures used between police investigators, DA/ADA, and other key personnel within the criminal justice process.
- This is Dummy Description data, Replace with job description relevant to your current role.

## EDUCATION

- Doctor Of Business Administration - 2005(University Of Phoenix - Phoenix, AZ)M.A. in Organizational Management - 2003(University Of Phoenix - Houston, TX)M.A. in Criminal Justice - 2002(Tarleton State University - Killeen, TX)

## SKILLS

MS Office Suite, MS Publisher, Expert Witness Testimony, Internet Research Of Grants And Contracts, Certified Arbitrator and Mediator.