

ROBERT SMITH

Adjunct Professor of Mathematics

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Adjunct Professor of Mathematics is responsible for Providing support to graduate students on subjects related to their course material as needed, Providing teaching assistance for upper division classes by providing feedback on assignments; preparing lecture notes; grading exams; grading papers; taking final examinations; participating in research projects; conducting research or advising students on research projects.

CORE COMPETENCIES

Research Management, Learning Skills, MS Office.

PROFESSIONAL EXPERIENCE

Adjunct Professor of Mathematics ABC Corporation - 2000 – 2022

Key Deliverables:

- Worked effectively with students from all backgrounds including minorities, international students and veterans.
- Effectively managed a large group of students with limited time in class.
- Provided effective feedback for students on their work and performance in class as well as providing constructive criticism when warranted.
- Created student exercises that prove the material covered in class; be able to train teaching assistants on how to create exercises that demonstrate the material covered in class.
- Provided appropriate course evaluations for each students activities during each semester of teaching experience.
- Developed a curriculum that incorporates the learning objectives of the department and the University as well as faculty and staff interests.
- Provided classroom instruction (lectures and seminars) in the area of mathematics.

Adjunct Professor of Mathematics Delta Corporation - 2000 – 2000

Key Deliverables:

- FL Taught material from approved curriculum and develops daily lesson plans to include instructional aids using BlackBoard.
- Developed daily lesson plans to include instructional aids.
- Supported students in Achieving completion of objectives.
- Provided regular and timely feedback to students Participated in school retention initiatives by maintaining productive contact with students and by getting in touch with and offering assistance to absent students.
- Advised students in matters related to academics, attendance and behaviors.

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- Motivated student to actively participate in all aspect of the educational process.
- Maintained and reports student grades and attendance in accordance with company policies.

EDUCATION

GED

