ROBERT SMITH

Lead Adult Caregiver

info@qwikresume.com | https://Qwikresume.com

Caregivers are responsible for the physical care and emotional support of someone who can no longer care for them self due to illness.

FEBRUARY 2002 – OCTOBER 2008

LEAD ADULT CAREGIVER - ABC CORPORATION

- Experienced children, the elderly, people with disabilities and families.
- Prepared to work all shifts, including nights and holidays.
- Organized and participate in recreational activities. Cleaned, dressed and personal round the clock care.
- Providing personal in-home assistance. Nursing homes, childrens facilities, and rehab centers.
- Provided help to a resident with everyday jobs involving and personal hygiene.
- Assisted with everyday living activities containing, preparing meals, and doing laundry
- Provided companionship and entertainment Worked together with nurses and physical therapy to ensure proper care.

1998 – 2002

ADULT CAREGIVER - ABC CORPORATION

- Adult care Supervision Caring, Supervise, & First Aid at Patients Residence.
- Patient Appointment setup, Documenting Behavior For Head Nurse Of Patient Grooming & Being Patient Arranging Medication as Needed Sales Associate in Retail Creating a Positive Attitude with in Selling Products from Store.
- Maintaining On Site Duties As Told.
- Answering Phones.
- Greeting & Helping Customers With What They Need & Making Sure They Are Happy When Leaving The Store Even if They Didnt Find What They Were Looking For.
- Highlights Hard Working Front Desk Agent Dedicated to The Accommodation and Satisfaction of Guest, Skilled Guest Services, Collaborating with Guest of Great Service Front Desk Rep (4 Years of Experience) Greeting with Positive Attitude Answering Phones Data Entry Skilled in Computer Typing Achievements Graduated From Graphic designing school.
- This is Dummy Description data, Replace with job description relevant to your current role.

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EDUCATION

Associate's in Business Managment - 2014(Baker College - Flint, MI)

SKILLS

Caregiver, Janitor, Head Cook.