

# Lead Animal Control Officer

## ROBERT SMITH

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### Objective

Strong interest to further my knowledge and skills in a hospital or clinical setting. I have the discipline that is needed in the job force today to communicate and complete the goals needed to meet or exceed objectives required by the organization.

### Skills

Animal care and control, Retail Sales, Veterinary assistant.

### Work Experience

#### Lead Animal Control Officer

**ABC Corporation** - October 2011 - March 2014

- Handling a wide variety of duties involving animals to include rescuing, trapping, seizing, transporting and impounding animals.
- Check vaccination records and issue quarantines as necessary for dangerous animals.
- Issue warnings and court summons for violations, assists in prosecuting, and make court appearances.
- Respond to and patrol problem areas in the community.
- Work with the community to educate and promote proper health care for animals.
- Investigate complaints concerning unlicensed, stray, and uncontrolled animals.
- Snare animals using net, rope or other devices, placing animal in cage of vehicle then using appropriate means to move animal from the cage to the shelter.

#### Animal Control Officer

**City Of Jacksonville** - 2007 - 2011

- Specialized in the educating of personnel on city ordinance and state statutes.
- Conducted multiple investigations to ensure that all city ordinances or state statutes are followed.
- Collected evidence for court process and act as a witness and plaintiff on behalf of the City.
- Prepared and maintained records and that could and have been used in judicial cases.
- Respond to emergency calls and assist other personnel in difficult situations.
- Specialized in the capture, detaining, restraint, and control of stray animals including dangerous, injured, and animal that is suspected of having contagious or infectious disease.
- Implemented a tracking system to maintain accountability and easy access to materials needed to successfully complete daily tasks..

### Education

None in Computer Information Systems - 1998(Herzing University - Kenner, LA)