ROBERT SMITH

Asst. Apparel Manager

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Goal-oriented individual with strong leadership capabilities. Organized, highly motivated, and detail-directed hard worker. Proven ability to work in unison with staff and general public.

MAY 2014 – JUNE 2015
ASST. APPAREL MANAGER - ABC CORPORATION

- Operate cash register and balancing cash drawers daily.
- Greet and assist customers with finding and purchasing merchandise.
- Train, supervise, and schedule employees.
- Order and receive merchandise.
- Confirm customer satisfaction; resolve problems with purchases and customer service.
- Make refunds for returned merchandise and send it back to warehouse.
- Design and arrange price reduced or new merchandise displays.

2011 – 2014
APPAREL MANAGER - DELTA CORPORATION

- Responsible for stocking and organizing clothing, accessories and shoe dept.
- Place correct signage for current sales and promotions.
- Help customers with their selections or any questions they might have.
- Backup assistance for registers and customer service.
- As Apparel Manager, I am in charge of a team of associates responsible for maintaining visual standards, merchandising, and making business decisions .
- In addition to driving success in my department, I am also responsible for ensuring that excellent customer service is being delivered, credit and .
- In the absence of the store manager, I am responsible for daily store operations and ensuring that all tasks are completed in a timely and accurate .

EDUCATION

Bachelor in Accounting - (Missouri State University - Springfield, MO)

SKILLS

Communication Skills, Creativity, Interpersonal skills.

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