Robert Smith

Apple Expert

PERSONAL STATEMENT

Apple Expert assisting consumers in developing long-term relationships with the company. Apple benefits make a significant difference in the lives of our workers and their families.

WORK EXPERIENCE

Apple Expert

ABC Corporation - May 2016 – May 2016

Responsibilities:

- Increased consumer service requests and perform basic computer diagnostics.
- Created estimates and sales for customers that are unique to them.
- Kept track of consumer payments and comments on orders.
- Assisted with the day-to-day operations of the company.
- Supported with consultations, fixes, and site visits arranging.
- Helped with exhibits, stock inventory organization.
- Provided them with the proper solutions.

Apple Expert

Delta Corporation - 2011 – 2016

Responsibilities:

- Installed new software and hardware components.
- Regularly evaluated our IT systems to ensure they meet the necessary demands.
- Assisted with network administration tasks.
- Ensured data storage is safe and secure.
- Resolved all issues coworkers have with their IT systems and software.
- Educated coworkers about network security and best practices for computer usage.
- Supported the day-to-day operations of our computer network.

Education

Information Technology Management

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Active, Positive attitude toward problems, Motivated, and Creative.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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