

# ROBERT SMITH

## Apprenticeship Program

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### SUMMARY

Apprenticeship Program with 4+ years of experience in Planning, organizing, and supervising unit's fiscal and budgetary matters, Promoting equal employment opportunities in structured training programs through affirmative action.

### SKILLS

Understanding Skills, Communication Skills.

### WORK EXPERIENCE

#### Apprenticeship Program

ABC Corporation - May 1975 – May 1979

- Served aboard the USS John F.
- Joined Navy in February 1975 assigned to the Reserves.
- Completed Electrical Apprenticeship Program.
- Understood the importance of correct documentation.
- Worked safely, understand appropriate precautions and use PPE correctly.
- Estimated manufacturing costs based on machine cost, material costs and labor costs.
- Communicated effectively.

#### Apprenticeship Program

Delta Corporation - 1974 – 1975

- In an international collaboration program with civil engineers, designed a web page using HTML and Adobe Frontpage Developed spreadsheets and data .
- May, 1993; 12 years experience installing, trouble-shooting, repairing and maintaining PLC systems, frequency drives and instrumentation.
- schooling on Saturdays, Interior carpenter, Framing with metal and wood, Hang Drywall.
- Suitland, MD Work alongside Journey Mechanics in the field getting hands on training, while also attending school through the Apprenticeship program.
- Duties, Accomplishments and Related Skills Maintained a clean, safe, and orderly environment.
- Performed customer service duties.
- Counted money at the end of each shift.

### SCHOLASTICS

- MS