

Objective

To obtain an AR Representative position with a healthcare provider, where I can utilize problem solving and organizational skills to enhance the reputation of my employer and own personal development for employment advancement.

Skills

10 Key By Touch, Accounting.

Work Experience

AR Representative

ABC Corporation - July 2015 – May 2016

- Worked patient accounts pertaining to confidential information.
- Worked accounts to final resolution clean claims, corrected claims and denial management.
- Maintained close working relationships with the Marketing team to develop and execute new marketing campaigns for AR.
- Worked with engineering to develop a short list of high-impact AR opportunities.
- Created compelling messaging for all digital marketing campaigns, including website, email, social media, pay per click, search engine optimization, reels/videos/animations etc.
- Developed social media content to drive awareness and excitement around AR products.
- Prepared press releases and presentations.

AR Representative

Delta Corporation - 2014 – 2015

- Answered multi line phone regarding patients bills Posted insurance and patient payments investigated insurance denials downloaded and read Medicare .
- Interacted with insurance companies and patients to resolve account issues and obtain payment status.
- Conducted account research and analysis for balance resolution.
- Reviewed payments utilizing annual Fee Schedules to ensure accurate reimbursement.
- Performed EOB and 835 Remittance review to identify and post necessary adjustments.
- Worked in a production environment, resolving 45+ accounts daily.
- Made follow-up collection calls to insurance companies regarding payment status.

Education

AS In Healthcare Reimbursement