



# AVA DAVIS

## Architectural Drafter

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

## PROFESSIONAL SUMMARY

Dynamic Architectural Drafter with a decade of experience specializing in transforming conceptual designs into detailed, compliant technical drawings. Proficient in advanced CAD applications and skilled in collaborating with multidisciplinary teams to enhance project outcomes. Passionate about delivering high-quality architectural solutions while maintaining strict adherence to industry standards.

## WORK EXPERIENCE

### Architectural Drafter

📅 Jun / 2018-Ongoing

Seaside Innovations

📍 Santa Monica, CA

1. Converted client-provided CAD files to meet organizational standards.
2. Diagnosed and resolved technical issues to ensure project continuity.
3. Drafted architectural plans based on revisions from architects.
4. Conducted site surveys to gather data for AutoCAD documentation.
5. Collaborated with confidential government clients to produce accurate as-built drawings.
6. Performed site evaluations for U.S. Embassy projects abroad.
7. Maintained security clearances for sensitive projects.

### Architectural Drafter

📅 Jun / 2015-Jun / 2018

Summit Peak Industries

📍 Denver, CO

1. Engaged in retail and commercial architectural design projects.
2. Developed plans for various commercial clients, including Sav-On Drugs.
3. Collaborated on architectural, civil, and structural engineering designs.
4. Created comprehensive floor, roof, and HVAC plans.
5. Executed bill of materials and cost estimates for projects.
6. Utilized MicroStation v8 and AutoCAD for design tasks.

## EDUCATION

### Associate of Applied Science in Architectural Technology

📅 Jun / 2012 - Jun / 2015

City College of New York

📍 Chicago, IL

Focused on architectural drafting, design principles, and practical applications of CAD software.

## SKILLS

### Project Management



### Land Disturbance Management



### Mechanical Design



### Site planning



### Construction documentation



## INTERESTS

🎮 Gaming

👜 Fashion

🎬 Film

💻 Technology

## STRENGTHS



Fairness



Flexibility

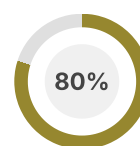


Forward-thinking

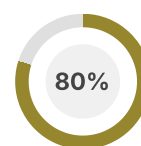


Gratitude

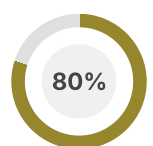
## LANGUAGES



English



Japanese



Polish

## ACHIEVEMENTS

- ★ Successfully redesigned multiple layouts, improving workflow efficiency by 20%.
- ★ Created detailed as-built drawings for over 15 high-profile projects, ensuring compliance with client specifications.