



# MIA TAYLOR

## Architectural Development Manager

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📍 Los Angeles  
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### SKILLS



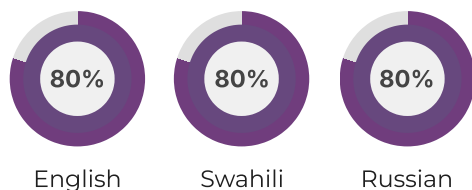
### INTERESTS

📖 Birdwatching 🧳 Traveling  
🏠 Sports Coaching 🧶 Knitting

### STRENGTHS

🔧 Pragmatism 🍃 Sensitivity  
💖 Sincerity 📌 Stability

### LANGUAGES



### ACHIEVEMENTS

- 🌟 Successfully led a \$5M mixed-use development project, completing it 10% under budget and 2 months ahead of schedule.
- 🌟 Implemented a new project management software that improved workflow efficiency by 30% across multiple teams.

### PROFESSIONAL SUMMARY

Accomplished Architectural Development Manager with 10 years of experience in spearheading transformative projects from conception to delivery. Expertise in strategic planning, resource optimization, and regulatory compliance, while leading diverse teams to exceed client expectations. Committed to fostering innovation and sustainability in architectural solutions that enhance community impact.

### WORK EXPERIENCE

**Architectural Development Manager** Feb / 2018-Ongoing  
Quantum Solutions LLC Phoenix, AZ

- Established innovative policies to streamline the design and build process, enhancing project delivery.
- Oversaw the DSA submittal process, ensuring compliance with local regulations and standards.
- Developed and enforced quality control protocols, significantly improving project outcomes.
- Engaged in business development activities, including client outreach and proposal preparation for new projects.
- Coordinated the design team's master production schedule, aligning resources with manufacturing and construction timelines.
- Provided comprehensive support during the construction phase, ensuring adherence to design specifications.
- Facilitated regular project reviews to track progress against goals and address any emerging issues.

**Architectural Project Manager** Feb / 2015-Feb / 2018  
Crescent Moon Design Portland, OR

- Directed all phases of design and construction, ensuring alignment with project objectives.
- Utilized AutoCAD to develop, organize, and review building plans, optimizing design efficiency.
- Supervised team members, providing guidance and redlining drawings to meet regulatory standards.
- Secured necessary construction permits from the California Department of State Architect.
- Managed both architectural and technical project development, ensuring high-quality execution.
- Designed unique architectural solutions that encapsulated client visions and modern trends.

### EDUCATION

**Master of Architecture** Feb / 2012-Feb / 2015  
University of California, Berkeley Seattle, WA

Focused on sustainable design and urban planning, with extensive coursework in project management.