

ROBERT SMITH

Asl Interpreter

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SUMMARY

Support Specialist Key Skills and Knowledge Areas Direct or coordinate the supportive services department of a business, agency, or organization. Prepare and review operational reports and schedules to ensure accuracy and efficiency. Set goals and deadlines for the department. Analyze internal processes and recommend and implement procedural or policy changes to improve operations.

CORE COMPETENCIES

Trustworthy, Strong personal integrity, Demonstrates.

PROFESSIONAL EXPERIENCE

Asl Interpreter

ABC Corporation - October 2006 – May 2015

Key Deliverables:

- Accompany various students to various classes and interpret all spoken language (English) for students.
- Assist another Disabled student with the various tasks.
- Interpret all signed conversations for hearing individuals surrounding deaf student(s).
- Interpret faculty and staff meetings.
- Clerical work occasionally.
- Data entry and computer skills.
- Shadow mentoring of interpreter trainees.

Asl Interpreter

Delta Corporation - 2005 – 2006

Key Deliverables:

- Accompany various students to various classes and interpret all spoken language (English) for students, using American Sign Language.
- Assist other Disabled student with various task.
- Interpret all signed conversations for hearing individuals surrounding deaf student(s).
- Interpret faculty and staff meetings Clerical work occasionally Data entry and computer skills Shadow mentoring of interpreter trainees.
- Provide interpreting services for the deaf community in-person appointments.
- Professionalism skills.
- Provide interpreting services for the deaf community in-person appointments.

EDUCATION

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- Bachelor of Arts in American Sign Language - (Henderson State University - Arkadelphia, AR)