

# Robert Smith

## Assembly Lead

Phone (123) 456 78 99

Email: [info@qwikresume.com](mailto:info@qwikresume.com)

Website : [www.qwikresume.com](http://www.qwikresume.com)

LinkedIn: [linkedin.com/qwikresume](https://www.linkedin.com/qwikresume)

Address: 1737 Marshville Road, Alabama

## SUMMARY

Energetic, adaptive, fast learner with outgoing personality and a keen determination to work in an environment that caters to total customer satisfaction. Strong communication skills with a keen eye for detail. Well-versed in managing conflicts and complaints in accordance to the company's policies and protocols.

## SKILLS

Production Support, Problem Solving, Forklift, Inventory Management.

## WORK EXPERIENCE

### Assembly Lead

ABC Corporation - 2002 - 2007

- Set up the line using blueprints and bills of materials.
- Organized build line crew and make sure everyone is doing the most efficient job.
- Assembled electric motors from small to large, using hand tools, lathes, presses, electrical testing equipment, soldered small pc boards, circuit boards and tachs to the motors and lead wires.
- Searched for material in the database, and enter completed jobs into the computer.
- Developed assembly process and trained assembly team for actuators, including electrical, mechanical, and hydraulic components.
- Implemented a quality assurance program.
- Worked directly with customers to identify, prioritize, and address their needs and concerns.

### Assembly Lead

Delta Corporation - 1998 - 2002

- Read and interpreted blueprints and schematics to ensure specifications were met.
- Pulled all hardware for platforms and labeled each platform properly.
- Assembled and disassembled platforms and systems prior to shipping for QC.
- Assisted Shipping & Receiving Department to ensure everything was accounted for.
- Replenishment Facility Maintenance Operated Boom, stand up and heavy duty fork trucks Computer Operation.
- Shipping using UPS, FED EX, DHL, all trucking companies Delivery of product to numerous customers Receiving using AS400 Inventory Control, cycle .
- Was in charge of the Assembly Dept.

## EDUCATION

Diploma - (Turner High School Kansas City - Kansas City, KS)