

ROBERT SMITH

Assembly Line Inspector

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SUMMARY

Would like to obtain employment within your company. Believe in honesty and hard work. Self-motivated, goal-oriented, and work well within a team and/or with little supervision. Look forward to meeting with you and getting to know your company better.

SKILLS

Excellent Customer Service, Microsoft Excel, Microsoft Word, Microsoft Office, Training, Interviewing, Management Experience.

WORK EXPERIENCE

Assembly Line Inspector

ABC Corporation - September 2014 – January 2015

- Operating Machine Gauges, Organizing, Packaging, Shipping, Receiving, Organized, Line Supervision, Monitoring Deadlines, Maintain Workflow.
- Entered the transmission numbers into a Microsoft Excel spreadsheet and verified that certain parts such as a snap ring, washers, and lube tubes.
- Assemble inspected brake light.
- Inspected lights to ensure proper functioning.
- Assisted co-workers in needed areas to meet production.
- Small assembly working in a group putting sample packets together.
- Inspected doors at the end of the assembly line to be shipped in a timely manner.

Assembly Line Inspector

Delta Corporation - 2009 – 2014

- Operating Machine Gauges, Organizing, Packaging, Shipping, Receiving, Organized, Line Supervision, Monitoring Deadlines, Maintain Workflow.
- Entered the transmission numbers into a Microsoft Excel spreadsheet and verified that certain parts such as a snap ring, washers and lube tubes were .
- Assemble inspected brake light for His son cars Skills Used Quality inspection power tool dependable.
- Inspected lights to ensure proper functioning.
- Assisted co-workers in needed areas to meet production.
- Small assembly working in a group putting sample packets together.
- Quality Inspector Inspected doors at the end of the assembly line to be shipped to Mercedes Benz International on a timely manner.

SCHOLASTICS

- Diploma in General - (Seymour Senior High School)