

Robert Smith

Assembly Line Supervisor

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SUMMARY

Reliable Assembly Line Supervisor professional, with great drive, and potential. I possess years of experience in the customer service area, leadership positions, and clerical. Seeking a challenging position where my skills and education will be utilized.

SKILLS

Operations Management, Director, Coordinator.

WORK EXPERIENCE

Assembly Line Supervisor

ABC Corporation - January 2010 - March 2012

- Issued counseling and disciplinary actions for quality, attendance, and plant rule violations.
- Obtained production order for their shift.
- Take the necessary measures to complete each order.
- Ensure the safety conditions in the department (Machine guards, complying with LOTO, Prevent unsafe acts).
- Verify that all employees have the necessary materials to do their job and have appropriate safety equipment.
- Ensured all product codes are correct.
- Make sure to read production reports, including the operators and leads.

Assembly Line Supervisor

Delta Corporation - 2009 - 2010

- Direct and coordinate the activities of employees engaged in the production or processing of goods, such as fabricators.
- Conduct employee training in equipment operation or work and safety procedures to maintained good quality.
- Recommend or implement measures to motivate employees to improve production performance or efficiency.
- Maintained and enforced a safe and clean working environment at all times.
- Supervised Carbone of America Oversees the duties of 7 employees Distributed daily activities of production Implemented training courses for new.
- Supervised multiple employees on the assembly line Planned, trained, assessed, and guided Production/Assembly members Reported quality issues too.
- Exceed goal of 800 parts by 200 parts repeatedly.

EDUCATION

Diploma In Education