



# AVA DAVIS

## Assembly Floor Supervisor

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### PROFESSIONAL SUMMARY

Accomplished Assembly Floor Supervisor with 10 years of extensive experience in optimizing assembly operations and leading high-performance teams. Expert in implementing Lean methodologies and driving continuous improvement initiatives that enhance productivity and quality. Committed to fostering a culture of safety and excellence while achieving operational goals.

### WORK EXPERIENCE

#### Assembly Floor Supervisor

📅 Mar / 2019-Ongoing

Blue Sky Innovations

📍 Chicago, IL

1. Oversaw the entire assembly area and shipping department, ensuring optimal workflow and quality standards.
2. Collaborated with customers to ensure the delivery of high-quality products.
3. Trained employees in Lean Manufacturing methodologies to enhance productivity.
4. Assigned daily job duties to align with production demands and capacity.
5. Managed inventory and procurement for assembly operations.
6. Coached assembly planners on process improvements and personnel assignments.
7. Monitored operator efficiency daily and provided guidance to enhance performance.

#### Assembly Supervisor

📅 Mar / 2015-Mar / 2019

Silver Lake Enterprises

📍 Seattle, WA

1. Conducted training sessions for assemblers to ensure thorough understanding of processes.
2. Allocated new employees to appropriate workstations while educating them on company policies.
3. Maintained comprehensive records of daily production and shipments.
4. Planned employee schedules and shift rotations to optimize labor utilization.

### EDUCATION

#### Bachelor of Science in Industrial Management

📅 Mar / 2012 - Mar / 2015

State University

📍 Chicago, IL

Focused on production management and operational efficiency.

### SKILLS

Kronos Workforce Management



Sap Production Planning



As400 Inventory Management



Microsoft Office Suite



Microsoft Word



### INTERESTS

🎨 Art

🤝 Volunteering

🌲 Hiking

🧘 Yoga

### STRENGTHS

🔍 Criticality

☰ Detail-oriented

🤝 Diplomacy

😊 Enthusiasm

### LANGUAGES



English



Dutch



Arabic

### ACHIEVEMENTS

🌟 Increased assembly line efficiency by 20% through workflow optimization and team training initiatives.

🌟 Reduced production downtime by 15% through effective maintenance scheduling and process improvements.