



# CHARLOTTE HARRIS

## Assistant Designer

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles

🌐 www.qwikresume.com

### SKILLS

Communication Skills



Feedback Incorporation



Art Direction



Material Selection



Sustainability Practices



Textile Design



### INTERESTS

★ Surfing

🌐 Martial Arts

🏠 Community Service

👥 Blogging

### STRENGTHS

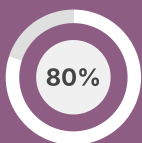
⌚ Patience

🏔 Perseverance

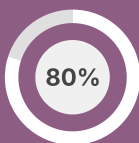
📅 Planning

⚙ Positivity

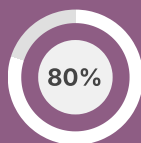
### LANGUAGES



English



Mandarin



Dutch

### ACHIEVEMENTS

★ Successfully launched three seasonal collections, increasing sales by 20%.

★ Streamlined the technical design process, reducing production time by 15%.

### PROFESSIONAL SUMMARY

Accomplished Assistant Designer with 7 years of experience in fashion design, adept at transforming creative visions into market-ready collections. Expert in collaborating with design teams and managing production timelines, ensuring alignment with brand aesthetics. Committed to driving innovation and enhancing design processes through effective communication and detailed technical specifications.

### WORK EXPERIENCE

#### Assistant Designer

📅 Mar / 2021-Ongoing

Quantum Solutions LLC

📍 Phoenix, AZ

1. Supported the senior designer in the complete design and development of women's athletic apparel, ensuring adherence to brand standards.
2. Presented seasonal concept drawings to senior management, influencing design direction and product offerings.
3. Created detailed technical design specification packages for all styles, enhancing production accuracy.
4. Conducted fittings and communicated fit adjustments to both domestic and overseas vendors.
5. Managed workflow for sample makers and graphic designers, optimizing productivity and efficiency.
6. Led sourcing and development of trims and color palettes, aligning with seasonal trends.
7. Presented collections at seasonal sales meetings, effectively showcasing design concepts to stakeholders.

#### Assistant Designer

📅 Mar / 2018-Mar / 2021

Summit Peak Industries

📍 Denver, CO

1. Coordinated the design process from concept through execution, ensuring alignment with project specifications.
2. Generated quotes and purchase orders for large-scale projects, maintaining budgetary constraints.
3. Engaged with vendors and sales representatives to stay informed on market trends and product innovations.
4. Monitored inventory levels and coordinated logistics for client orders with suppliers and transport vendors.
5. Produced rendered drawings and floor plans for final presentations, enhancing client communication.
6. Utilized both technical and freehand sketching skills to develop innovative design solutions.

### EDUCATION

#### Bachelor of Fine Arts in Fashion Design

📅 Mar / 2015 - Mar / 2018

Fashion Institute of Technology

📍 Toronto, ON

Focused on fashion design principles, technical skills, and market trends.