

ROBERT SMITH

Assistant Instructor III

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SUMMARY

To obtain a position with an organization seeking an individual with a high level of professionalism, outstanding communication and organizational skills. Responsible for supporting Sport Club Travel and risk management policies within Campus Recreation.

SKILLS

Organizational Skills, Adaptability, Ability to Assess Employees.

WORK EXPERIENCE

Assistant Instructor III

ABC Corporation - 2012 – 2013

- Provided guidance to ensure that students develop important academic and life skills as well as expose them to new opportunities and a wide array of resources.
- Taught students leadership skills and assisted them with developing an academic plan to lead them on the path to graduation and towards post-secondary education.
- Accepted cash, checks, and bank cards for payment.
- Completed cash, check and bank card transactions according to established procedures.
- Kept register neat and stocked with necessary supplies.
- Assisted in other areas of the park, such as clean-up, stocking and keeping merchandise displayed in an orderly manner.
- Assisted in training new cashiers.

Assistant Instructor

Delta Corporation - 2010 – 2012

- Assisted the instructor by teaching the students proper motions, posture, and classroom etiquette.
- Taught students respect and self-discipline.
- Documented shoe inventory and cleaned the facility after classes.
- Assist in providing a strong academic foundation for children ages 3 through 9, including curriculum in reading, writing, math, and problem solving .
- Lawrence, Kansas Courses Taught Introductory Psychology, Social Psychology, Experimental Psychology, Statistics Brian Mark Cohen PAPERS, .
- Efficacy and safety of collagenase clostridium histolyticum (CCH) in the treatment of proximal interphalangeal joints in Dupuytren contracture .
- AASH Annual Meeting, Grand Island, Bahamas.

SCHOLASTICS

- Bachelor of Science in Human Services - (Kennesaw State University - Kennesaw, GA)