

ROBERT SMITH

Sr. Assistant Security Manager

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Motivated professional with fourteen years of experience in retail loss prevention, investigations, case resolutions, inventory control, training and team development. Result-driven and goal-oriented professional with superb managerial and customer service skills.

CORE COMPETENCIES

Customer Service, Installation, Troubleshooting, Retail, Sales.

PROFESSIONAL EXPERIENCE

Sr. Assistant Security Manager

ABC Corporation - August 2008 – August 2014

Key Deliverables:

- Took fingerprints for those on base starting their background checks, averaging about 3 members a week.
- Stood several types of watches, including roving watches.
- Managed watch logs while on duty for extended periods at a time.
- Managed Personally Identifiable Information, including social security numbers in order to assist the security manager in procuring successful background checks for those coming to the base looking for employment.
- Checked customers security clearance status in JPAS system.
- Coordinated monthly security meetings in order for all security managers to meet.
- Attended meetings to record minutes, as well as attendance.

Assistant Security Manager

Delta Corporation - 2005 – 2008

Key Deliverables:

- Ensured safety of guests, employees, and company property with customer friendly attitude.
- Supervised, helped, and instructed approximately 60 security officers on shift.
- Assisted with scheduling, payroll, and training employees.
- also reserve officer with Jackson County Sheriff department).
- Security Investigator (Grand Casino Biloxi and Hard Rock Hotel and Casino Biloxi) Law Enforcement Officer City of Biloxi - Police Officer (1992 to .
- Company Industry Security & Protection Services Location Brooklyn Park Department Front of House Duties and Responsibilities Interviews, .
- Hempstead.Long Island NY 11003 Tel # not available.

EDUCATION

2259 Oak Street, Old Forge, New York, 13420

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- General Studies - (Northern Virginia Community College Woodbridge - Woodbridge, VA)