

ROBERT SMITH

Jr. Assistant Security Manager

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SUMMARY

Assistant Director of Security (PT) to ensure an atmosphere conducive to learning by enforcing all safety and security measures of the institution and its satellite locations. This position serves as second in command in the absence of the Director of Security and represents the college at various meetings and events.

SKILLS

CNC Machine Operation, Sawing And Sanding, Mechanical Drawing Interpretation, Troubleshooting.

WORK EXPERIENCE

Jr. Assistant Security Manager

ABC Corporation - December 2007 – December 2010

- Create or implement security standards, policies, and procedures.
- Plan, direct, or coordinate security activities to safeguard company assets, employees, guests, or others on company property.
- Supervise subordinate security professionals, performing activities such as hiring, training, assigning work, evaluating performance, or disciplining.
- Analyze and evaluate security operations to identify risks or opportunities for improvement.
- Communicate security status, updates, and actual or potential problems, using established protocols.
- Conduct physical examinations of property to ensure compliance with security policies and regulations.
- Monitor security policies, programs or procedures to ensure compliance with internal security policies, licensing requirements, or applicable government security requirements, policies, and directives.

Assistant Security Manager

Delta Corporation - 2006 – 2007

- Responsible for weekly payroll, staffing and Safety and Security operations on a daily basis
Emergency response to fire, medical, security and .
- Supervised employees during concerts and events - Trained new security staff employees - Verified IDs - Worked as barricade staff and crowd control - .
- Supervise Security staff, 19 officers Promote positive public relations by courteous service to Site staff, visitors and guests Assist in emergency .
- also reserve officer with Jackson County Sheriff department).
- Security Investigator (Grand Casino Biloxi and Hard Rock Hotel and Casino Biloxi) Law Enforcement Officer City of Biloxi - Police Officer (1992 to .
- Secured all doors in the office and main building after hours.
- Monitored and authorized entrance and departure of employees and visitors.

SCHOLASTICS

- Political Science - (Oakland Community College - Royal Oak, MI)