

JAMES CLARK

Assistant Stylist (Hair)

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PROFESSIONAL SUMMARY

Enthusiastic Assistant Stylist with 2 years of experience dedicated to providing exceptional client support and assisting stylists in diverse hair services. Skilled in maintaining a clean and organized salon environment while effectively managing appointments. Passionate about the beauty industry, eager to contribute creativity and a positive attitude to enhance client experiences.

WORK EXPERIENCE

Assistant Stylist (Hair)

Quantum Solutions LLC

📅 Apr / 2024-Ongoing

📍 Phoenix, AZ

1. Collaborated directly with the salon owner to assist in delivering high-quality styling services.
2. Maintained a clean and organized salon environment, ensuring all tools and products were sanitized and ready for use.
3. Managed client appointments and rescheduling, enhancing overall client satisfaction.
4. Prepared clients for stylists, including shampooing and conditioning hair as needed.
5. Executed basic haircuts, color treatments, and styling under the supervision of senior stylists.
6. Processed payments and maintained accurate transaction records.
7. Analyzed clients' hair types and styles to recommend suitable treatments and services.

Assistant Stylist

Summit Peak Industries

📅 Apr / 2023-Apr / 2024

📍 Denver, CO

1. Greeted clients warmly and managed phone inquiries, ensuring a welcoming salon atmosphere.
2. Assisted the lead stylist with hair color, cutting, and blow-dry services, contributing to a high-end salon experience.
3. Maintained inventory and assisted in ordering supplies to ensure the salon was well-stocked.
4. Handled client complaints and resolved issues amicably, fostering positive relationships.
5. Executed hair shampooing and blow-drying services, ensuring client comfort and satisfaction.
6. Supported promotional events and photoshoots, enhancing salon visibility and brand image.

EDUCATION

Associate Degree in Cosmetology

Beauty Institute of Chicago

📅 Apr / 2022-Apr / 2023

📍 Phoenix, AZ

Completed comprehensive training in hair styling, cutting, and chemical treatments, focusing on client care and salon operations.

SKILLS

Client Consultation
Techniques



Sewing Basics



Conflict Resolution



Visual Storytelling



ACHIEVEMENTS

- 🌟 Increased client satisfaction ratings by 20% through attentive service and personalized consultations.
- 🌟 Successfully managed appointment scheduling, reducing client wait times by 15%.
- 🌟 Assisted in the launch of a new hair product line, contributing to a 30% increase in sales.